

# THE BALMORAL BEACH CLUB LIMITED

## Notice of Meeting of Members

**Notice is given of the 108th Annual General Meeting (AGM) of The Balmoral Beach Club Limited (The Club) on Thursday 24<sup>th</sup> September 2020, commencing at 7pm (Sydney time).**

Due to current circumstances related to COVID-19, there will **not** be the opportunity for you to attend the AGM in person. The technology we will be using to allow you to participate in this AGM is called "Zoom". Zoom is an Internet-based service, through which you can connect to the AGM from a PC, Apple Device, Smart Phone or, without video, from any telephone. Please read the notes to this notice carefully. **Prior registration by each member or their proxy is essential.**

### **BUSINESS**

1. To receive the report of the Committee of Management and the audited financial statements for the year ended 30 April 2020.
2. To elect the Club Patron for 2020-2021.

John Bagnall is the only candidate for the position of Club Patron and is declared elected, in accordance with paragraph 28(5) of the Constitution.

3. To elect nine Committee Members (Directors) of the Club for 2020-2021.

The following members, being the only candidates for the respective positions, and being eligible for election, are declared elected to such positions, in accordance with paragraph 28(5) of the Constitution.

#### EXECUTIVE OFFICERS:

President: **Cathy Mackay**  
Honorary Secretary: **Garry O'Sullivan**  
Honorary Treasurer: **David Hosking**  
Club Captain: **Traicha Jandera**

#### ORDINARY COMMITTEE MEMBERS:

**Andrew Bremner**  
**Julie Coates**  
**Karen Panaretto**  
**Ian Phillipps**  
**Stephen Ryan**

4. To transact such other business as may be brought before the meeting in accordance with the Constitution and the Corporations Act.

DATED: 25th August 2020

By Order of the Committee

Garry O'Sullivan

Company Secretary

### **NOTES**

- a. The Chair will allow reasonable opportunity for members or their proxies to ask questions about the financial statements and the report of the Committee and to ask questions of the Auditor on his report. In order to provide for an efficient virtual meeting, we request that any questions from members are provided to the Company Secretary at least 24 hours in advance of the meeting. The procedures for the meeting, including how to ask questions during the AGM, will be explained in an email prior to the date of the AGM.

- b. There are no matters on the agenda requiring a ballot or a formal vote. Any member may be represented at the AGM by a proxy. A proxy need not be a member. Proxy forms and lodgement instructions are available from the Club website: [www.balmoralbeachclub.com.au/agm](http://www.balmoralbeachclub.com.au/agm), or by contacting Administration on 02 9969 8429. To be valid, the proxy form and any accompanying documents must be deposited by one of the means listed on the Proxy Form, so as to be received no later than 7pm (Sydney time) on 22 September 2020.
- c. Background information on incoming Committee members will be published online, in the weeks following the Annual General Meeting.

### **HOW TO REGISTER FOR THE 2020 AGM**

**ONLINE:** You can request registration, online. Click the link below, or copy the link into your browser and click, then follow the instructions. Once you have completed the registration step, you will be sent your unique log-in link and information for the AGM, **within 72 hours**. Registrations are approved manually. If you share an email address with another member, please note the special instructions on the Club's AGM page.

**Link for AGM Registration:** [www.balmoralbeachclub.com.au/agm](http://www.balmoralbeachclub.com.au/agm)

**BY PHONE:** If you are unable to register online, you can request telephone-only participation in the AGM. Call the Club's phone number, 02 9969 8429, and select Option 1, to leave a message. Provide your full name and a phone number on which you can be reached and make it clear you are calling for assistance in registering for participation in the AGM, by telephone only (ie no video).

### **Online and phone registration closes at 7pm on Thursday, 17th September.**

Please note that participation in a Zoom meeting, with video, may use a large amount of data per hour.

### **HOW TO GET HELP TO PARTICIPATE IN THE AGM VIA ZOOM**

Information on how to use Zoom can be found at [www.balmoralbeachclub.com.au/agm](http://www.balmoralbeachclub.com.au/agm). Information on how to fully participate in the Annual General Meeting by Zoom or by telephone and the procedures at the meeting will be emailed to registered members several days before the AGM.

If, after reviewing the Zoom information on the Club website link above, you need help to get connected, let us know when you register and we will be in touch to provide help. If you are registering online, there will be a field to fill in to say you need help. If you are registering by phone, we will explain what is involved when we ring you back.

**If you have general queries about the AGM, please send an email to [agm@balmoralbeachclub.com.au](mailto:agm@balmoralbeachclub.com.au)**

### **HOW TO VIEW THE ANNUAL REPORT, including Financial Statements and the report of the Committee**

This year for the first time, the Club's Annual Report is presented on a website. If you are one of the few members receiving this Notice by mail, your simplified Annual Report, including the report of the Committee and Financial Statements, is enclosed. Some photographic and archival content is not included in the printed version.

View all documents relating to the AGM and Annual Report here: [www.balmoralbeachclub.com.au/agm](http://www.balmoralbeachclub.com.au/agm)

Garry O'Sullivan

Company Secretary

AGM Enquiries and Questions for the AGM: [agm@balmoralbeachclub.com.au](mailto:agm@balmoralbeachclub.com.au)